

AGENDA MANAGEMENT SHEET

Name of Committee **Nuneaton and Bedworth Area Committee**

Date of Committee **30th November 2005**

Report Title **Nuneaton and Bedworth Area Community Education Annual Report – October 2005**

Summary The report is a progress report upon the work of the Nuneaton and Bedworth Community Education services that include the Area Community Education Council (ACEC), the Adult Service, the Youth Service and the Community Development Projects.

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Would the recommended decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No

Background papers None

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

Other Committees ☐

Local Member(s) ☒ Cllr Barry Longden

Other Elected Members ☐

Cabinet Member ☒ Cllr John Burton
Cllr Peter Fowler
Cllr Colin Hayfield
Cllr Izzi Seccombe – “will be interested to receive the views of the Area Committee”

Chief Executive	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	Jane Pollard / Richard Freeth – “fine”
Finance	<input type="checkbox"/>
Other Chief Officers	<input type="checkbox"/>
District Councils	<input type="checkbox"/>
Health Authority	<input type="checkbox"/>
Police	<input type="checkbox"/>
Other Bodies/Individuals	<input type="checkbox"/>

FINAL DECISION **YES**

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by this Committee	<input type="checkbox"/>
To Council	<input type="checkbox"/>
To Cabinet	<input type="checkbox"/>
To an O & S Committee	<input type="checkbox"/>
To an Area Committee	<input type="checkbox"/>
Further Consultation	<input type="checkbox"/>

**Nuneaton and Bedworth Area Committee –
30th November 2005**

**Nuneaton and Bedworth Area Community Education
Annual Report – October 2005**

Report of the County Education Officer

Recommendation:

That the Nuneaton and Bedworth Area Committee endorse the progress report of Youth & Community and Adult Community Learning Services in the Nuneaton and Bedworth Borough.

1. Introduction

- 1.1 The Community Education Service in Nuneaton and Bedworth has had four broad service themes, namely
- (a) Area Community Education Council (ACEC)
 - (b) Adult Service
 - (c) Youth Service
 - (d) Community Development.
- 1.2 In February 2005 the Adult Service became a separate Adult and Community Learning Service, with the ACEC, Youth Service and Community Development Work Projects remaining as one service under the umbrella of the Youth and Community Service Officer.

2. Policies and plans

- 2.1 All of the above service provision is underpinned by the following policies and plans:
- County Strategic Plan
 - County Single Education Plan (2004/05 – 2009/10)
 - Nuneaton and Bedworth Area Business Plan (2005/06)
 - Local Strategic Plan (Nuneaton and Bedworth Forward)
 - Nuneaton and Bedworth Area Community Learning Plan (2005/06)
 - Education Department Forum Plan (2005)
 - Community Education Service Plan (through to 2005).

- 2.2 In addition the Area Community Education Council is supported by:
ACEC Guidelines and Handbook April 1998 Edition.
- 2.3 The Adult and Community Learning Service is supported by:
Adult and Community Learning Plan (2003/06)
Nuneaton and Bedworth Area Adult and Community Learning Plan (2005/06).
- 2.4 The Youth Service is supported by:
National Connexions Agenda
National Transforming Youth Work Agenda
National Resourcing Excellent Youth Service Policy
WCC Youth Service Plan (2003/06)
Nuneaton and Bedworth Youth Service Action Plan (2005/06).
- 2.5 Each of the four service areas is inspected by different regulatory regimes namely:
- (a) Area Community Education Council is monitored by and reports to the Nuneaton and Bedworth Area Committee; it also overrides the Community Development work
 - (b) Adult and Community Learning Service is inspected by the Adult Learning Inspectorate (ALI)
 - (c) Youth and Community Service is inspected by Office for Standards in Education (Ofsted).

3. Timeframes

Whilst the financial year of all four services' themes run from April to March, the time periods for the targets and objectives of each service do not:

- (a) ACEC operational year for targets is April to March
- (b) Adult and Community Learning Service operational year for targets is September to August
- (c) Youth Service operational year for targets is April to March
- (d) Community Development work operation year for targets is September to August.

4. Service updates

- 4.1 The Nuneaton and Bedworth Adult Service has now successfully completed two years of numerical student targets as identified within the agreement with the Learning and Skills Council (LSC). An update on achievements is attached as **Appendix A**.
- 4.2 The ACECs are currently under review and accordingly the identified exercise in last year's report of upgrading the ACECs' handbooks and administration was suspended until the future of the ACECs has been clarified. It is hoped

that the expertise, knowledge and good practice that has been developed within the ACEC can be utilised in any future arrangements agreed within the Strategic Review of Services for Young People currently underway within the County Council. A further report on the ACEC is included at **Appendix B**.

- 4.3 Given in **Appendix C** is a summary of the progress in the Community Education Service for 2004/05 which sets out:
- the activity and any targets
 - the achievement of those targets
 - an indication of the status of the activity:
 - Green = Going well
 - Amber = On track
 - Red = Giving cause for concern
 - action taken or proposed to address any issues of underperformance.
- 4.4 The Nuneaton and Bedworth Youth Service has now met young person contact targets for the first year as identified by government policy and is commencing the increased targets of the second year (see **Appendix D**). The Service has experienced considerable difficulty in meeting some targets due to significant staff shortages over much of the past 12 months. However the youth work team is expected to be close to full strength in the new year.
- 4.5 Perhaps the most pleasing aspect of the past year was the Warwickshire Youth Service successfully passing the recent Ofsted inspection. The Nuneaton and Bedworth area contributed two examples of best practice to the inspection and had a further six pieces of work inspected. Many Nuneaton and Bedworth based staff were interviewed in the inspection process and reported this as a positive experience.

5. Conclusion

2004/05 was an unusual year for the Community Education Service with temporary arrangements for the management of the service being implemented in preparation for the outcomes of the Children Act and the then anticipated Green Paper: Youth Matters. However this did enable a clear focus on the Youth Service and led to a successful Ofsted inspection which has in turn led the way to the current separately managed services for 2005/06. This is likely to be the final report from the Community Education Service.

ERIC WOOD
County Education Officer
22 Northgate Street
Warwick

17th November 2005

Appendix A

Adult and Community Learning Service

The table below shows the target learner numbers for the service during the academic year which finished at the end of July 2005, the actual achievement against those targets and the targets for the current academic year, 2005/06, which began on 1st August 2005.

Targets are agreed annually with the Coventry and Warwickshire Learning and Skills Council (LSC) who provide almost all of the funding for the service.

	Overall target number of enrolments, all subjects	Family Learning, Literacy and Numeracy enrolments	Wider Family Learning enrolments	Essential Skills enrolments	Essential Skills national qualifications	No. of employers	No. of employees
2004/05 Targets	920	123	200 adults 100 children	116	35		
2004/05 Actuals	1,285	191	249 adults 305 children	182	16		
2005/06 Targets	978	130	212 adults 106 children	77	39	2	5

The bulk of learning delivery outside the Family Learning and Essential Skills curriculum areas is in ICT (Information and Communication Technology), and this takes place primarily in the service's two UK online computer centres that are located at Hatters Space and Community Centres at Bedworth Heath and Keresley.

The 2004/05 academic year was generally a very successful one in which the area significantly exceeded its targets in all respects other than in the achievement of Essential Skills national qualifications. This shortfall, however, was connected with the ACL Service only establishing its own assessment centre status from November 2004 so the numbers achieved were in fact over a nine-month period and are, therefore, pro rata on target.

The targets for the current year, 2005/06, have been expanded at the behest of the local LSC to include work with a number of employers and employees and their expectation is that most of this work will be in the delivery of Essential Skills (literacy, numeracy and English for speakers of other languages). Whilst these numbers are initially small, in future years we anticipate that this will be an area of significant growth for the service.

The method by which the service is funded will change away from the current block grant to a formula-based mechanism in August 2006 and this may have a major impact on the type and volume of the work that the service delivers.

Nuneaton and Bedworth ACEC Awards 2004/05

Summary

The 2004-2005 was a good year for the Nuneaton and Bedworth ACEC committee. The AGM and re-launch of the ACEC some four months earlier (November 2003) saw the Nuneaton and Bedworth committee relatively vibrant.

The ACEC committee had a busy year with affiliations and grant applications running at record levels throughout 2004/05.

By the end of March 2005 the ACEC committee had 162 affiliated groups under category 1 & 2 – another 12 organisations had countywide affiliation.

A total of 77 grant awards had been made throughout the year that supported the work of local groups and organisations.

These awards supported the work of voluntary and statutory groups operating within Nuneaton and Bedworth from the 'cradle to the grave'. For example scouts, cultural groups, school-based and voluntary organisations have all benefited from our support.

All age ranges of the population during the year were supported by the ACEC awards, these include:

- younger children's work with the Pre School Alliance
- young people's work undertaken by the 'Take a Break' facility, special needs work
- adult work by the Nuneaton and Bedworth ACL Team which is not supported by the LSC grant.

The ACEC were able to support a wide range of communities by grant aid. Some of the considerations when making allocations were:

- are they specialist groups such as groups for young people
- with disabilities that will improve social inclusion
- geographical considerations
- BME groups via Sikh Mission, Hindu Samaj, CCI and our own BME specialist groups
- our priority groups.

For a complete list please refer to the attached sheet identifying all the grants.

All of the funds allocated to the ACEC were distributed to local groups.

Age Range	Maintained Work	Community Premises Use	Flexible Use	Total
Under 8 years	£0	£5,445	£4,361	£9,806
8-13 years	£0	£6,903	£2,429	£9,332
13-19 years	£23,283	£3,875	£4,306	£31,464
19 years +	£475	£6,510	£5,148	£12,133
Totals	£23,758	£22,733	£16,244	

Nuneaton and Bedworth ACEC

Grants 2004/05

YOUTH		FLEXIBLE / OTHER		COMMUNITY USE OF SCHOOLS		ADULT LSC Funding	TOTAL
£22, 725 Unallocated £ 9,700 Allocated £32,425		£23,000		£28,000		£62,000	£145,425
Nuneaton Club for YP	1,500.00	Gateway at Bedworth	1,800.00	St. Giles	2,500.00		
Bulkington Youth Pov(All)	2,000.00	Take a Break	3,000.00	Bulkington Village Centre	500.00		
Keresley Youth Prov.(All)	2,000.00	Bedworth Arts Centre (2,600)	200.00	Keresley Youth Centre	500.00		
Asian Youth Wk at Bedworth	2,000.00	Furnace Fields Parents Centre	2,000.00	Higham Lane	2,100.00		
Manor Park Youth Club	3,000.00	NOON Need of our Nation	500.00	Leyland After School Club	1,000.00		
Crim & Disorder	3,000.00	Bedworth Family Support	250.00	Nicholas Chamberlaine	5,000.00		
Bedworth Detached (All)	3,000.00	Bedworth Family Support	500.00	Camphill SRB	1,300.00		
Young Fire Fighters	450.00	Camphill Residential	500.00	Pioneers at Higham Lane	1,000.00		
Nuneaton Club for YP	1,000.00	PLA	295.00	Keresley Village Centre	1,000.00		
Gateway Awards	400.00	PLA	500.00	Camphill FCCC	1,438.81		
Cresent	310.00	Sikh Mission Centre	1,000.00	Race Leys Junior School	680.00		
Cresent	185.00	Junior Gateway	500.00	Hatters Space	1,053.00		
Camphill YC	500.00	Camphill Girls Group	500.00	Race Leys School	800.00		
N&B Youth Council	500.00	Black History Month	500.00	Comm Ed - Adult	3,000.00		
Piston Ring	600.00	Bedworth Arts Centre	150.00	Bedworth Heath Comm Cen	405.00		
Camphill Detached Project	1000.00	PLA	340.00	Caribbean Friendly Ass	500.00		
Camphill Girls Night	500.00	NWMCRC	120.00	George Eliot Comm Centre	2,000.00		
Fire Service DofE Delivery	500.00	NWMCRC	500.00	George Eliot Comm Centre	1,000.00		
D of E	500.00	NWMCRC	200.00	Bedworth Arts Centre	2,600.00		
Leyland School Club	3571.00	Shri Hindu Gujarati Samaj	800.00				
Comm Ed Girls Event	500.00	Adult Ed Nuneaton & Bedworth	492.29				
Comm Ed Girls Event	500.00	Youth Participation	7,000.00				
Gateway Olympics	500.00	Bedworth Theatre Co.	500.00				
Piston Ring	500.00	PLA	460.00				
Youth 180	250.00	PLA	497.00				
Special Olympics	1000.00	Horeston Grange Pre School	477.00				
Manor Court Baptist	500.00	Caring for Life	500.00				
		Hand in Hand	500.00				
	£30,266.00		£24,581.29		£28,376.81	£62,000.00	£145,224.10

BALANCE REMAINING = £200.90

Final Report for Community Education 2004/05

	Success / Measure	Status	Explanatory notes
ACEC			
To date no formal targets	ACEC achieved local aspirations	Green	Itemised breakdown of grant attached at Appendix B with supporting explanation.
To establish new documentation for ACECs across the County	ACEC documentation established	Red	The future of the ACECs are still under discussion and until these discussions are finalised it is not clear what documentation will be required.
Young People's Services			
To regularly reach 20% of our 14-19 youth population (target 2,120 young people)	Administration figures demonstrate that 1,600 were worked with	Amber	<p>Within a county-wide challenging funding environment there have been specific Nuneaton and Bedworth factors which have exacerbated the problem:</p> <ul style="list-style-type: none"> (i) Staff vacancies in both the full-time and part-time staff teams that has impacted upon our ability to deliver services and provision. (ii) Clubs closed due to premises upgrades or lack of staff. (iii) Not all the young people worked with during the year were able to be captured on the new recording system.
To demonstrate that we work with young people four times per month	Ditto	Amber	As above.
To demonstrate that we work intensively with 5% of the above population	Ditto	Green	Target achieved via residentials, youth participation, youth projects and summer schemes.

	Success / Measure	Status	Explanatory notes
Young People's Services (continued)			
That we are able to accredit 340 pieces of work with young people in any given year by the use of our Challenge Award, ASDAN, DofE, YAA	Ditto	Green	Target achieved via Challenge Award, Duke of Edinburgh Award, ASDAN, YAA plus others.
Involve young people in the design, decoration and equipment of the youth room at Camp Hill	Achieved and new centre base on task	Green	Target achieved.
Provide a range of outdoor and residential experiences to the young people of the Borough	Achieved	Green	Target achieved through County residential, U Project, club residentials and other service programmes.
Establish four detached teams to work in the Borough	Three out of the four established	Amber	Recruitment difficulties in establishing the fourth detached team.
Establish the service administrative and quality frameworks required by the new youth service agendas within the Nuneaton and Bedworth team	County have established them, Areas to adopt	Green	Target achieved.
Community Development Work			
<i>Success measurers</i>			
Appoint a joint worker at George Eliot School to improve the usage of the Centre and improve linkage with the schools	Appointment made	Green	Target achieved.
Support the Early Years Team in the development of the Neighbourhood Nursery Centre having aspects of that service established at Hatters Space	Milestones and programme of pre-work on task	Green	Physical work due to be completed by April 2006.
Adapt the downstairs area and redesign Bedworth Youth Centre to conform to DDA requirements	Milestones identified and kept to framework	Amber	None required. On target to complete March 2006.

Nuneaton and Bedworth Youth and Community Objectives 2005/06

	Objectives	Success / Measure	Timescale
	ACEC		
1.1	To ensure that the Nuneaton and Bedworth ACEC is managed to enable an easy transition into its next stage of development when decided upon.	An easy transition/handover into the ACEC's next stage of development	2005/06
1.2	To ensure that the ACEC completes its existing stage of development efficiently and effectively.	Ensure that the administration is completed. Local voluntary groups are feeling supported. Ensure that the ACEC committee feels valued.	2005/06
	Young People's Services		
2.1	To have meaningful contact with 2,647 young people in Nuneaton and Bedworth (25% of the total 13-19 years population of the Borough).	To be confirmed by Youth Service Information Systems	2005/06
2.2	To have an ongoing relationship with 1,588 young people in Nuneaton and Bedworth (15% of the total 13-19 years population of the Borough).	To be confirmed by Youth Service Information Systems	2005/06
2.3	To be able to demonstrate that 955 young people of the Borough have progressed or developed due to youth service intervention.	To be confirmed by Youth Service Information Systems	2005/06
2.4	To be able to demonstrate that 477 young people of the Borough have achieved a certificate/accredited outcome due to youth service intervention.	To be confirmed by Youth Service Information Systems	2005/06
2.5	Provide drug prevention programmes in all youth centres and detached teams.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.6	Provide smoking cessation programmes in all youth centres and detached teams.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.7	Provide alcohol misuse programmes in all youth centres and detached teams.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.8	Deliver 10 Crimebeat programmes across the area.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.9	Ensure all centres are open a minimum of 4 hours per week for young people provision.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.10	Install internet provision at all centres.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.11	Upgrade all centres to acceptable standards of comfort and health & safety.	To be confirmed by Youth Service Quality Assurance Systems	2005/06
2.12	Ensure all projects/clubs adhere to the youth service curriculum and use the youth service information reporting system.	To be confirmed by Youth Service Quality Assurance Systems	2005/06